ASSOCIATE DEGREE NURSING
LPN to RN Program

IMPORTANT ADMISSION INFORMATION AND DEADLINES

| Begins Spring Semester Each Year | Application Deadline: 01-31-17 | Transcript Deadline: 01-31-17 | Credit by Exam Deadline: 08-31-17 |

SPRING 2018 PROGRAM:
- Students applying for Spring 2018 Nursing admission will be classified as Pre-Nursing students until their application is complete and they are officially admitted into the Nursing curriculum.
- All admission decisions for acceptance into the LPN to RN Bridge Program will be made by 08-31-17.
- 01-31-17 is the last day that applications will be accepted.
- 08-31-17 is the last day that credit by exam will be accepted.

DOCUMENTATION:
- Documentation of LPN licensure must be submitted to the Admission office no later than 01-31-17.
- Licensed Practical Nurses must be a graduate of an approved PNE program. PNE program transcript must show a minimum grade point average of 2.5, with no less than a ‘C’ in any course.

ADMISSION APPLICATION PROCESS FOR LICENSED PRACTICAL NURSES:
- Priority consideration will be given to Alamance County residents and those employed in Alamance County Health Care agencies who meet the established criteria.
- Licensed Practical Nurses will be admitted to available class openings using the following criteria:
  1. Must be a graduate of an approved PNE program.
  2. PNE program transcript must show a minimum grade point average of 2.5, with no less than a ‘C’ in any course.
  3. Current unrestricted license to practice nursing as an LPN in the USA.
  4. Recommendation from immediate supervisor in most recent employment.
  5. Personal interview with the appropriate faculty advisor.
  6. In addition to meeting all other admission requirements, the three courses shown below must be passed by credit by exam with a grade of 85 or higher. Each exam is $25. Please see your advisor for details.
     • NUR 111 Intro to Health Concepts – 8 credit hours
     • NUR 112 Health-Illness Concepts – 5 credit hours
     • NUR-117 Pharmacology – 2 credit hours
  7. Health report including immunization record completed by a physician, nurse practitioner, or physician’s assistant. The report must be current, using the form supplied by the college, and submitted by the specified date.
- Proof of immunization is required in advance and as part of the application process. The following immunizations are required:
  1. DPT or Td; Td Booster, 2 Measles, Mumps, Rubella (MMR) or titer: 2 Varicella (chickenpox) or titer and Tuberculin Skin Test or Chest X-ray.
  2. Immunization for Hepatitis B is recommended but can be waived by the student.
LPNs WITH ADVANCED STANDING:
LPNs with advanced standing are those who have met all admission criteria, have been advised by the faculty LPN advisor each semester of enrollment and have made written application including all required supporting documents.

All admissions as an LPN with advanced standing are made on a space available basis. Admission is not automatic for LPNs with advanced standing. Determination of available space is made by considering the number of students that can be accommodated by the available clinical sites and the number of instructional faculty.

IMPORTANT TO REMEMBER:
Current certification in Cardiopulmonary Resuscitation (CPR); currency must be maintained through the American Heart Association.

Should a placement test or coursework alternative be required, the student is responsible for contacting Student Success at 336-506-4270.

Consideration of applications for admission of LPNs with advanced standing are made prior to consideration of application for readmission of students who have withdrawn from or been dismissed from the Nursing curriculum. (LPNs with advanced standing are those who have met all admission criteria, have been advised by the faculty LPN advisor each semester of enrollment and have made written application including all required supporting documents.)

TRANSFER CREDITS/CLEP EXAMS/AP CREDIT:
Licensed Practical Nurses who are graduates from approved Schools of Nursing may receive transfer credit for required first year courses according to the following:

1. Course content closely parallels required course content
2. Course grade was a ‘C’ or better (overall QPA 2.5 or above)
3. Consideration of time interval since credit was earned
4. Demonstration, by examination, of nursing competency

NOTIFICATION PROCEDURE:
- Notification letters are emailed to those who complete the selection process/ranking review (accepted, alternate, and declined applicants).
- After a student has been notified of Nursing admission, the following items are required:
  1. Current Cardiopulmonary Resuscitation Certification (infant, child, adult) – currency must be maintained through the American Heart Association
  2. Completed physical examination documenting satisfactory health (ACC form provided)

CRIMINAL BACKGROUND/DRUG SCREEN CHECKS:
Some of the affiliating clinical agencies with which the College has contracted to provide clinical experiences for Nursing students require students to submit criminal background checks and drug screenings in order to participate in clinical experiences at the site. The background check and drug screen will determine if a student is eligible to enter the clinical agency. Students are responsible for the cost of the background check and drug screen.

- If a clinical site denies a student placement in the facility, the student would be unable to complete the required clinical component of the course. The student will be withdrawn from all NUR courses and will not be allowed to progress in the program.
- Currently the Nursing Program uses an online vendor for background checks and ARMC for drug screening.
(Criminal Background/ Drug Screen Checks continued)

Applicants to the Nursing Program should be aware that if they have pled guilty to or been convicted of a felony or misdemeanor (other than minor traffic violation), the NC Board of Nursing may restrict or deny licensure. The NC Board of Nursing requires criminal history checks for each person applying for licensure to practice in the state of North Carolina.

**Nondiscrimination Policy:**
Alamance Community College does not discriminate in administering its programs and activities. No person shall be denied access to admission, employment, or fair treatment or in any way discriminated against on the basis of race, sex, religion, age, national origin, or handicap. Applicants, employees, and students of Alamance Community College may lodge grievances involving alleged violations of their rights under the provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1992 with the Equal Opportunity/Affirmative Action Officer at (336) 506-4133 or the Assistant Secretary, Office for Civil Rights, 330 C Street S.W., Washington, DC 20202.

**Contact for Nursing LPN to RN Admissions Information:**
To schedule an appointment with the Admissions Counselor, please contact 336-506-4270.

Andrea Nider, Admissions Counselor, Health Sciences
andrea.nider-schlau@alamancecc.edu
336-506-4270
ALAMANCE COMMUNITY COLLEGE
SPRING 2018 ENTRY – ASSOCIATE DEGREE NURSING (LPN to RN)
SEMESTER COURSE PLANNING WORKSHEET

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>SECOND YEAR</th>
</tr>
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<tbody>
<tr>
<td><strong>First Year: Spring 2018 – 1st Semester</strong></td>
<td><strong>Second Year: Spring 2019 – 4th Semester</strong></td>
</tr>
<tr>
<td>NUR 113  Family Health Concepts</td>
<td>NUR 213  Complex Health Concepts</td>
</tr>
<tr>
<td>BIO 168  Anatomy &amp; Physiology I</td>
<td>PSY 241  Developmental Psychology</td>
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<tr>
<td>ENG 115  Oral Communication or</td>
<td>ENG 112  Argument-Based Research or</td>
</tr>
<tr>
<td>COM 231  Public Speaking</td>
<td>ENG 114  Professional Research &amp; Development</td>
</tr>
<tr>
<td>HUM elective – (recommended course</td>
<td>Semester Total</td>
</tr>
<tr>
<td>HUM 115 Critical Thinking)</td>
<td>16</td>
</tr>
<tr>
<td><strong>Semester Total</strong> 15</td>
<td><strong>Semester Total</strong> 15</td>
</tr>
</tbody>
</table>

| **First Year: Summer 2018 – 2nd Semester** | **First Year: Fall 2018 – 3rd Semester** |
| PSY 150  General Psychology | BIO 169  Anatomy & Physiology II |
| HSC 140  Transcultural Healthcare | ENG 111  Writing and Inquiry |
| NUR 212  Health System Concepts (8 wks) | NUR 114  Holistic Health Concepts |
| **Semester Total** 10 | NUR 211  Healthcare Concepts (8 wks) |
| **Semester Total** 10 | **Semester Total** 17 |

| **Total Credit Hours for Degree** 58 |

**Note:** In addition to meeting all other admission requirements, the three courses shown below must be passed by credit by exam with a grade of 85 or higher. Each exam is $25. Please see your advisor for details.

- NUR 111 Intro to Health Concepts - 8 credit hours
- NUR 112 Health-Illness Concepts - 5 credit hours
- NUR-117 Pharmacology - 2 credit hours

**General Education Transfer Credit:**

Alamance Community College also allows transfer of General Education course credit for students from accredited postsecondary institutions, military schools, and other postsecondary institutions, provided the courses represent collegiate course work delivered by qualified faculty. In all cases, the following conditions must be met:

- The course is required for graduation at Alamance Community College.
- The course was passed with a ’C’ or higher.
- The course closely parallels the content and competencies of the course it replaces at Alamance Community College.

Transfer credit is awarded by an Admissions Counselor following guidelines approved by the various academic departments. The awarding of military credit is based on recommendations in the Guide to the Evaluation of Educational Experience in the Armed Services, published by the American Council on Education. Students are notified by mail of awarded credit within the first semester of their enrollment. A maximum of 50 percent of degree requirements is transferable from all sources.

Transfer credit courses are not used in the computation of the student’s quality point average in his/her program at Alamance Community College. A candidate for a certificate, diploma, or degree must take a minimum of 25 percent of his/her major courses (excluding credit by exam) at the College.
NAME:                                               ID:                         PHONE:

The items below must be completed by 01-31-17.

ACC application on file as of:

Official high school transcript or GED scores on file as of:

Official college transcript(s) on file as of:

North Carolina LPN license and official transcript documenting practical nursing diploma (GPA of 2.5+) on file as of:

Reference from most recent employer on file as of:

Biographical data sheet on file as of:

CPR certification on file as of:

**MINIMUM READING/ENGLISH/MATHEMATICS:**
Developmental courses must be completed by 01-31-17. Circle highest level completed.

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Semester/Year</th>
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<tbody>
<tr>
<td>READING/ENGLISH:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(circle only one)</td>
<td>DRE 096,097,098</td>
<td>Not Required</td>
</tr>
<tr>
<td>MATH:</td>
<td></td>
<td></td>
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<tr>
<td>(circle only one)</td>
<td>DMA 010,020,030,040,050</td>
<td>Not Required</td>
</tr>
</tbody>
</table>

**REQUIRED TESTS FOR ADMISSION:** Credit by Exam - In addition to meeting all other admission requirements, the three courses listed below must be passed by credit by exam with a grade of 85 or higher. Each exam is $25. Please see your advisor for details. Indicate with a check in each box that the exam listed was passed. Next, write the completion date of the exam.

<table>
<thead>
<tr>
<th>Course</th>
<th>Passed</th>
<th>Date of Exam</th>
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<tbody>
<tr>
<td>NUR 111 Intro to Health Concepts</td>
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<tr>
<td>-8 credit hours</td>
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<td></td>
</tr>
<tr>
<td>NUR 112 Health-Illness Concepts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-5 credit hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NUR-117 Pharmacology</td>
<td></td>
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<tr>
<td>-2 credit hours</td>
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**GENERAL EDUCATION COURSES REQUIRED IN THE NURSING PROGRAM:**
Courses or Transfer Equivalents
For each course completed, indicate final grade and semester. A grade of ‘C’ or higher is required in each course below to be eligible for the Nursing Program.

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Semester/Year</th>
</tr>
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<tbody>
<tr>
<td>Writing &amp; Inquiry (ENG 111)</td>
<td></td>
<td>3 credit hrs.</td>
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<tr>
<td>Argument-Based Research (ENG 112)</td>
<td>3 credit hrs.</td>
<td></td>
</tr>
<tr>
<td>Professional Research &amp; Reporting (ENG 114)</td>
<td>3 credit hrs.</td>
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<tr>
<td>Oral Communications (ENG 115)</td>
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<td>3 credit hrs.</td>
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<td>Public Speaking (COM 231)</td>
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<td>3 credit hrs.</td>
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<tr>
<td>* Anatomy &amp; Physiology I (BIO 168)</td>
<td>4 sem. hrs.</td>
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<tr>
<td>* Anatomy &amp; Physiology II (BIO 169)</td>
<td>4 sem. hrs.</td>
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<tr>
<td>General Psychology (PSY 150)</td>
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<td>3 credit hrs.</td>
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<tr>
<td>Developmental Psychology (PSY 241)</td>
<td>3 credit hrs.</td>
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<tr>
<td>Humanities Elective (HUM 115)</td>
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<td>3 credit hrs. - recommended</td>
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<tr>
<td>Transcultural Healthcare (HSC 140)</td>
<td>2 credit hrs.</td>
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</table>
Submit this completed form and all supporting documents to:
Alamance Community College
LPN to RN Admissions
P.O. Box 8000
Graham, NC  27253-8000

CONTACT FOR NURSING ADMISSIONS INFORMATION:
To schedule an appointment with the Admissions Counselor, please contact 336-506-4270.

Andrea Nider, Admissions Counselor, Health Sciences
andrea.nider-schlau@alamancecc.edu
336-506-4270

Note: It is very important that you activate your My ACCess account and e-mail. This is the official online communication tool used by the Pre-Nursing Program admissions staff.

TRANSFER OF EXISTING CREDITS: As part of transcript evaluation process, ACC Admissions may ask students to provide course descriptions for coursework in question. It is the student's responsibility to provide the appropriate catalog course description.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>College/ University</th>
<th>Semester</th>
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TO WHOM IT MAY CONCERN:

As the most recent employer, you are being asked to provide a recommendation for an applicant to our Nursing Education Options curriculum. We have outlined all details on the following page. Please return this evaluation at your earliest convenience to Admissions.

Under the provision of the Family Rights and Privacy Act of 1974, students are granted the right to review records after they are accepted and enrolled. For this reason we suggest that you discuss your statements with the applicant prior to returning the recommendation form. If this is not possible, please remember that the confidentiality of your statement cannot be guaranteed after the student is admitted.

Thank you for your assistance.

Sincerely,

Andrea D. Nider
Admissions Counselor
LPN to RN Associate Degree Program
andrea.nider-schlau@alamancecc.edu
TO:

NURSING EDUCATION OPTIONS
RECOMMENDATION OF MOST RECENT EMPLOYER, SUPERVISOR

APPLICANT’S NAME: ________________________________________________________________

ADDRESS: _______________________________________________________________________
_____________________________________________________________________________

How long have you known the applicant? ___________________________________________

In what way have you known the applicant? _________________________________________

Please check the appropriate response:

<table>
<thead>
<tr>
<th>Poor</th>
<th>Fair</th>
<th>Average</th>
<th>Good</th>
<th>Exceptional</th>
</tr>
</thead>
</table>
Initiative | ________________________ |
Work Habits | ________________________ |
Interpersonal Relationships | ________________________ |
Clinical Nursing Performance | ________________________ |
Nursing Knowledge | ________________________ |

Would you recommend this LPN for admission to the Nursing Education Options curriculum, which leads to the Associate in Applied Science Degree? Yes_____ No_____

Additional Comments:

Signature ________________________
Position ________________________
Agency ________________________
Address ________________________
NURSING EDUCATION OPTIONS PROGRAM
Biographical Data Sheet

1. NAME _______________________________________________________________

2. ADDRESS ____________________________________________________________

3. North Carolina Licensure Certificate Number _________________________________

4. School of Practical Nursing ____________________________________________

5. Other post-secondary schools attended ____________________________________

(Please supply transcripts for all schools attended)

6. List any courses you have completed since graduation as a Licensed Practical Nurse.
______________________________________________________________________
______________________________________________________________________

7. Employment Record since licensure (most recent through earliest)

   PLACE OF EMPLOYMENT         DATES OF EMPLOYMENT        SUPERVISOR

A._______________________________________________________________________

B._______________________________________________________________________

C._______________________________________________________________________

D._______________________________________________________________________

E._______________________________________________________________________

8. Professional Organizations or Societies to which you belong____________________
______________________________________________________________________
______________________________________________________________________

Return to: Admissions Office
Alamance Community College
P.O. Box 8000
Graham, NC 27253